

Shrewley Parish Council

CLERK: MRS E CHOUDRY
CROSSWAYS, SHREWLEY COMMON
NR WARWICK
CV35 7AU

Dear Councillor

You are duly summoned/required to attend the ORDINARY MEETING of SHREWLEY PARISH COUNCIL which will be held on MONDAY 3rd JULY 2023 at Shrewley Village Hall, AT 7 PM

Signed...*E Choudry*.....

Clerk to the Council

Dated this 27th June 2023

AGENDA

23/23 APOLOGIES

24/23 PARISH COUNCIL VACANCY

25/23 DECLARATION OF INTERESTS

- a. Register of Interests: Councillors are reminded of the need to update their register of interests.
- b. to declare any personal interests in items on the agenda and their nature
- c. to declare any pecuniary interests in items on the agenda and their nature (Councillors with pecuniary interests must leave the room for the relevant items).

26/23 MINUTES OF PREVIOUS MEETING:- Parish Council Meeting – Tuesday 9th May 2023.

27/23 MATTERS ARISING FROM THE MINUTES (not covered elsewhere on the agenda)

28/23 PUBLIC OPEN FORUM

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself

29/23 PLANNING

W/22/0647 Ketsoc Lawns, Nunhold Road, Pinley Green, Warwick, CV35 8NA GRANTED 16/6/23

W/22/2028 Forge Farm, Pinley Lane, Pinley, Claverdon, CV35 8ND GRANTED 12/5/23
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W/23/0274 Ewe Green, Hockley Road, Hatton, Warwick, CV35 7HQ WITHDRAWN 15/5/23
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30/23 WCC REPORT – C Cllr Jan Matecki

31/23 WDC REPORT – WDC Cllr Richard Hales, Kyn Aizlewood, David Armstrong

32/23 OTHER PARISH BUSINESS

- Order of litter pickers for residents
- Community Emergency Plan
- Climate Action Plan
- Shrewley Common village green maintenance contract
- Common Land, Shaws Lane – ownership record

- Coronation lunch
- Fixed Asset list update

33/23 ONGOING ACTION ITEMS

- Shrewley website update/ Statutory publication of documents on website

34/23 HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR

- WCC Fault Reporting System: Register to track and report highway problems
- Highway fault reports
 - Broken cross-roads sign Five Ways Road/Stoney Lane
 - Reported smell from drain in Mill Lane, Little Shrewley
 - Blocked drain, Little Shrewley
 - Coffee Pot Lane complaint
- Footpath fault report
 - Broken waymark post Mill Lane, Little Shrewley
 - Broken stile, south side footbridge over railway
 - Footpaths maintenance, Shrewley Common
- Towpath maintenance east end Shrewley Tunnel

35/23 CORRESPONDENCE – Comments, questions, actions in connection with May and June correspondence which has been previously circulated.

36/23 VILLAGE HALL UPDATE

37/23 MEETINGS ATTENDED BY COUNCILLORS

38/23 ANNUAL GOVERNANCE

- 38.1 Review of Risk Assessment.
- 38.2 Review of Fixed Asset Register.
- 38.3 Review of Code of Conduct
- 38.4 Review of Data Protection Policy
- 38.5 Review of Data Breach Policy
- 38.6 Appointment of 2023/24 Internal Auditor

39/23 FINANCE

- 39.1 Quarterly accounting checks – Organise checks to be completed as at 31st July.
- 39.2 Bank Reconciliation as at 30th June 2023. Page 4.
- 39.3 Budget to date as at 30th June 2023. Page 5.
- 39.4 Receipt of £52 rent for land at Shaws Lane 26.6.23
- 39.5 Permission for items listed below to be paid to be agreed:

BACS	Payee	Amount £
BACS	Clerk June Salary(Net),Postage £0, Printing Ink £	279.05
BACS	HMRC June Income tax	69.70
BACS	Clerk July Salary, Mileage £0, Postage £0	279.05
BACS	HMRC July Income Tax	69.70
BACS	Amazon litter pickers- reimburse Clerk	26.70
BACS	Gardening Maintenance James Ltd Inv 4088	35.00
BACS	Gardening Maintenance James Ltd Inv 4019	70.00
BACS	Gardening Maintenance James Ltd Inv 3852	35.00
BACS	Reimbursement Cllr Wesbury website hosting	167.51

	Total	1,031.71
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Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting

Next meeting:- Monday 4th September 2023 at 7pm

2023 Dates:-

Monday November 6th

2024 Dates:-

Monday January 8th

Monday March 4th

Monday March 25th – Annual Assembly 7pm

Tuesday May 7th – Annual Parish Meeting

Monday July 1st

Monday September 2nd

Monday November 11th

Shrewley Parish Council

Bank Reconciliation as at 30th June 2023

		£
Cash Book Balance b/f		9,716.29
Receipts		
First half precept 28.4.23	3,586.00	
Shaw Lane Rent	52.00	
WDC Kings Coronation Grant	1,250.00	
HMRC VAT Reclaim		
Second Half Precept		
Total Income		14,604.29
May payments	3,301.98	
July payments		
Sept payments		
Nov Payments		
Jan Payments		
March Payments		
Total Payments		3,301.98
A TOTAL CASH BOOK BALANCE		11,302.31
Balance as at 30 th June 2023		5,802.31
Reserve Account as at 30 th June 2023		5,500.00
B TOTAL BANK BALANCE		11,302.31

SHREWLEY BUDGET 2023-2024

	BUDGET	TOTAL EXPENDITURE	BALANCE	VARIANCE ANALYSIS - OVER £100 OR 15%	EXPLANATION
	2023/24	as at 30/6/23	as at 30/6/23		
Salary	4185.00	697.50	3487.50	NO	
Expenses	285.00	8.68	276.32	NO	
Website	145.00		145.00	NO	
WALC	328.00	298.00	30.00	NO	
Digital Mapping Online	76.80	76.80	0.00	NO	
CPRE	36.00		36.00	NO	
Insurance	264.00	241.00	23.00	NO	
Grant Kings Coronation	0.00	400.00	-400.00	YES	Grant agreed after budget setting
Ferncumbe YC	100.00		100.00	NO	
Hatton PCC	0.00		0.00	NO	
British Legion	30.00		30.00	NO	
Hire of VH	137.15	160.00	-22.85	NO	
Purchases	0.00		0.00	NO	
Upkeep, incl phonebox maintenance	0.00		0.00	NO	
Training (net of bursary)	150.00		150.00	NO	
Internal Audit	100.00	100.00	0.00	NO	
Election Costs	0.00		0.00	NO	
Information Commissioners Office	35.00		35.00	NO	
Ferncumbe News March edition	300.00			NO	Paid in 2022/23
Shrewley Common crossroads grounds maintenance	1000.00	70.00	480.00	NO	£450 paid 2022/23
Totals	7171.95	2051.98	5119.97		
VAT to be reclaimed					
Notes					
Reserves at 30.6.2023 were £5,500.00					